



### **C.A.S.T. for Kids Coordinator Sample Event Agenda**

6:00 AM-7:00 AM	Volunteers arrive to set up
7:00 AM-8:00 AM	Boaters arrive to check-in
7:30 AM	Boat Captain meeting
8:30 AM	Participants check-in
8:45 AM	Participant & Boater pairing and photos
9:00 AM-11:00 AM	Let's go fishing!
10:00 AM	Table set-up for lunch
11:30 AM-1:00 PM	Lunch and awards ceremony
1:00 PM- 2:00 PM	Event breakdown and clean-up

- Start time varies from region to region (ask you RD to advise)
- Boaters to arrive 1 hour before event starts. Ask them to help with set-up
- May consider printing out an agenda for parents to receive upon check-in